



Application for Employment

Life Style, Inc.
311 North Cedar
Owatonna, MN 55060
Phone (507) 451-8524 TDD (507) 451-0704
Fax (507) 451-5459 www.lifestyleinc.net

Date: _____

Applicant _____
First Middle Last

Co-Applicant _____
First Middle Last

Current Address _____
Street/Apt # City State/Zip

Phone Number (____) _____ **Cell Phone Number** (____) _____

Contact Name and Number _____ (____) _____

Are you interested in: Full Time Employment _____ Part Time Employment _____
Temporary Employment _____ Site Cleaning _____ Summer Employment _____

Positions for which you are applying: Administrative _____ Resident Caretaker _____
Maintenance _____ Other (specify) _____

Location/Property Name: _____
How did you hear of this job opening and/or Life Style, Inc.? _____ Newspaper / _____ Internet - which site? _____
_____ Friend / _____ Family / _____ Social Services / _____ Employer / Other: _____

Have you ever been convicted of a felony offense? Yes _____ No _____

Have you ever been convicted of a drug offense? Yes _____ No _____

Do you have any criminal history? Yes _____ No _____

If yes to any of the above questions please provide explanation with dates _____

EDUCATION

Check all that apply: High School/GED _____ Technical College _____ Associate Degree _____
Bachelor Degree _____ Graduate Degree _____ Professional License _____

What are you qualified for as a result of your education? What specific skills do you possess?

Why do you desire to be a Life Style, Inc. employee? Why do you think Life Style Inc. should hire you?

EMPLOYMENT HISTORY

List all employers who you have worked for in the last ten years. Include any unemployment.

	Last or Present Job	Previous Job	Previous Job
Employer Name			
Address			
City, State, Zip			
Supervisors Name & Phone #			
Dates of Employment	From: To:	From: To:	From: To:
Salary Start/End	Start \$ End \$	Start \$ End \$	Start \$ End \$
Job Title			
Job Description			
Why did you leave or why are you leaving?			

PLEASE READ AND SIGN BELOW

In consideration of my employment and of the wage or salary paid me, I agree that:

1. All papers and apparatus relating to the company's business, including those prepared by me, shall be the property of the company and except as required by my work, I will not reveal them to others nor will reveal any information concerning the company's business including its inventions, shop practices, processes and method of manufacturing and merchandising.
2. In making this application for employment, I understand that the company may request an inquiry into my background, which will supply information concerning my character, general reputation, personal characteristics and mode of living. I understand that nothing contained in this employment application, and nothing in any of the company's policies, procedures or handbooks that I might receive, is intended to create an employment contract between the company and me, either for employment or for the providing of any benefits. No promises regarding employment have been made to me and if an employment relationship is established, I understand I have the right to terminate my employment at any time, for any reason or no reason, and the company retains a similar right regarding the discontinuation of my employment.
3. I understand that this agreement is binding and that the submission of any false information in connection with my application for employment, whether on this document or not, shall be cause for immediate discharge.

Applicant: _____ **Date:** _____

Co-Applicant: _____ **Date:** _____

Office use only:

Position applied for _____ Hire _____ Not Hire _____

Reason for hire/not hire _____

Full Time _____ Part Time _____ Wage _____ Supervisor _____ Start Date _____

Life Style Inc. is an Equal Opportunity Employer.



BACKGROUND CHECK CONSENT FORM

Please Print

Applicant: _____
First Middle Last Social Security # Birth Date Sex

Co-Applicant: _____
First Middle Last Social Security # Birth Date Sex

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Please complete the following information.

Please list any maiden names, previous names, aliases or any other names used: _____

Have you resided in any other state than Minnesota within the last ten years? Yes _____ No _____
If yes, list which state and what address you resided at: _____

A search of the Minnesota State Criminal Records Repository and/or the Federal Bureau of Investigation’s Criminal Justice Information Criminal Files will be performed on you pursuant to Minnesota Statutes 299C.67 to 299C.71. By signing this form you are allowing ASP, Inc. to access any criminal data maintained in these files which apply under the statute at any time during your employment.

I understand that I have the following rights:

- 1. the right to be informed that ASP, Inc. will request a background check on myself to determine whether I have been convicted of a crime,**
- 2. the right to obtain from ASP, Inc., a copy of the background check report,**
- 3. the right to obtain any record that forms the basis for the report,**
- 4. the right to challenge the accuracy and completeness of information contained in the report or record under section 12.04, subdivision 4, and,**
- 5. the right to be informed by ASP, Inc. if my application to be employed or to continue as an employee has been denied because of the result of the background check.**

I authorize this search to be completed and Life Style, Inc. to obtain a copy of my consumer credit file:

Applicant Signature: _____ **Date:** _____

Co-Applicant Signature: _____ **Date:** _____